



National Institute of Foundry and Forge Technology

Minutes
of the
104th Meeting of the
BOARD OF GOVERNORS

Date: May 23, 2018

Time: 12.15 PM

Venue

**Shastri Bhawan
New Delhi**



National Institute of Foundry and Forge Technology
Hatia, Ranchi – 834 003, Jharkhand



Minutes of the 104th meeting of the Board of Governors of National Institute of Foundry and Forge Technology, Hatia, Ranchi, held at 12:15 PM on Wednesday, May 23, 2018 at the Office of the Joint Secretary (DL&BP), MHRD, Shastri Bhawan, New Delhi

1. **Shri Madhu Ranjan Kumar,** **In-Chair**
Joint Secretary (DL&BP), Room No.122 B-C
Ministry of Human Resource Development,
Department of Higher Education, Govt.of India,
Shastri Bhawan, New Delhi-110115
2. **Smt. Darshana M. Dabral** **Member**
JS & FA
Ministry of Human Resource Development
Department of Higher Education
Government of India, New Delhi 110 115
Attended by Sri D. K. Singh
Under Secretary, IFD, MHRD
3. **Professor Amol A Gokhale** **Member**
Department of Mechanical Engineering
Indian Institute of Technology, Bombay
IIT Area, Powai, Mumbai, Maharashtra 400076
4. **Professor D. Ravi Kumar** **Member**
Department of Mechanical Engineering
Indian Institute of Technology, Delhi
Hauz Khas New Delhi 110 016, India
5. **Professor M.K. Tiwari** **Member**
Department of Industrial Engg. and Management
Indian Institute of Technology (IIT)
Kharagpur 721 302 (W.B)
6. **Professor S.B.Kumar,** **Member**
Dept.of MME,
NIFFT, Hatia,Ranchi
7. **Professor Amitava Mandal** **Member**
Dept. of ME
NIFFT, Hatia, Ranchi-3
8. **Professor P P Chattopadhyay** **Member Secretary**
Director
NIFFT, Hatia, Ranchi-3
9. **Professor R.K. Ohdar** **Invited Member**
Prof. I/c Admin, NIFFT, Hatia, Ranchi-3



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The meeting commenced with the warm welcome to the members by the Member Secretary, Board of Governors (BoG). In consequence to the vacancy in the position of the Chairman of the BoG, Joint Secretary, MHRD chaired the meeting and entrusted the Member Secretary to continue the proceeding. Accordingly, the Agenda Items were deliberated upon as following: -

Item No. I-1 **To confirm the minutes of 103rd meeting of the Board of Governors (BoG), held on 14th December, 2018 at Shastri Bhavan, New Delhi.**

The minutes of the 103rd meeting of the BoG as approved by the Chairman, BoG was circulated to all the members of the Board. The comments received from Professor M. K. Tiwari on Item No. III-4 is furnished as a separate agenda (Item No. III - 4). No comment has been received from other members of the BoG on the minutes. The minutes of the meeting is furnished as Annexure 'I'.

Placed for confirmation.

Resolution: The board recorded that no comments were received from the member on circulation of the minutes, except the comments received from Professor M. K. Tiwari on Item No. III-4. In view of this, the minute of 103rd meeting of the Board of Governors is considered to be confirmed subject to the discussion on Item No. III-4, of the minutes of 103rd meeting of BoG, as a separate agenda furnished herein as Item No. III - 4.

Item No. I-2 **To report the action taken on the minutes of 103rd meeting of the BoG held on 14th December, 2018 at Shastri Bhavan, New Delhi.**

The action taken report the minutes of 103rd meeting of the BoG, is furnished as Annexure 'II'.

Placed for consideration.

Resolution: The board recorded the action taken report.

Item No. II-1 **To report the academic activities of the institute since the 103rd meeting of BoG**

The regular academic activities of the Institute have been conducted as per schedule. The details of activities are furnished as Annexure 'III'.

Placed for information.

Resolution: The board recorded the activities of the Institute.

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Item No. II-2 To report the activities of Placement Cell.

The placement record of students at different company up to April-2018 is furnished as Annexure-IV.

Placed for information.

Resolution: The board recorded the activities of the Placement Cell.

Item No. II-3 To report the status of various court cases.

The status of Various Court Cases along with brief description of each case is furnished as Annexure 'V'.

Placed for information.

Resolution: The board recorded the status of various court cases.

Item No. II-4 To report the status of recruitment since last Board meeting.

Faculty and Officers:

In the resolution on Item No. III – 4 of 103rd BoG meeting, the Board advised the Institute to reconstitute the Selection committees for recruitment in different faculty positions as following:

In case of the Post of Professor

- | | | | |
|----|---------------------------------------|---|----------|
| 1) | Director, NIFFT | - | Chairman |
| 2) | A nominee of the Govt. of India / BoG | - | Member |
| 3) | 3 experts from the approved panel | - | Member |
| 4) | Dean (Academic), NIFFT | - | Member |
| 5) | Head of the concerned department | - | Member |
- (Not below the rank of Professor)

In case of Associate Professor/Assistant Professor

- | | | | |
|-------|-------------------------------------|---|----------|
| (i) | Director, NIFFT | - | Chairman |
| (ii) | Nominee of the Govt. of India / BoG | - | Member |
| (iii) | A member of BoG | - | Member |
| (iv) | 2 experts from the approved panel | - | Member |
| (v) | Dean (Academic), NIFFT | - | Member |
| (vi) | Head of the concerned department | - | Member |
- (Not below the rank of Professor)

Subsequently, the Institute received the comments of Professor M. K. Tiwari on the resolution of Item No. III – 4 as furnished in Annexure 'VI'.

In this regard, the current status of vacancy in the Faculty and Officers positions are as following:



Faculty and Group "A" Officers

| Position | Sanctioned strength | Current vacancy |
|----------------------|---------------------|-----------------|
| Professor | 12 | 3 |
| Associate Professor | 24 | 15 |
| Assistant Professor | 48 | 31 |
| Registrar | 01 | 01 |
| Executive Engineer | 01 | 01 |
| Lady Medical Officer | 01 | 01 |
| Deputy Registrar | 01 | 01 |
| Assistant Registrar | 03 | 01 |

In view of the above, a suitable approach for conducting the selection committee meetings may be formulated.

Group B and C

The Institute published the advertisement for recruitment in different Group B and C positions on August, 2014. However, due to large no of application received by the Institute, the process of recruitment could not be completed within the stipulated time frame. The Institute is going to re-advertise the vacancies shortly.

Placed for consideration

Resolution: *The board resolved to constitute the selection committees for recruitment in different positions as following:*

In case of the Post of Professor and Associate Professor

| | | |
|-----------------------------------|---|------------------|
| Chairman, BoG/ Nominee of MHRD | - | Chairman |
| A nominee of the Govt. of India | - | Member |
| 3 experts from the approved panel | - | Member |
| Director, NIFFT | - | Member Secretary |

In case of Assistant Professor

| | | |
|-----------------------------------|---|------------------|
| Chairman, BoG/ Nominee of MHRD | - | Chairman |
| A nominee of the Govt. of India | - | Member |
| 2 experts from the approved panel | - | Member |
| Director, NIFFT | - | Member Secretary |

In case of Group "A" Officers

| | | |
|-----------------------------------|---|------------------|
| Chairman, BoG/ Nominee of MHRD | - | Chairman |
| A nominee of the Govt. of India | - | Member |
| 2 experts from the approved panel | - | Member |
| Director, NIFFT | - | Member Secretary |

The Board also advised the Institute to expedite the process of re-advertisement.

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Item No. II-5 To report the visit of the Committee, constituted by MHRD, on May 11, 2018 in connection with inclusion of NIFFT in NITSER act.

MHRD has constituted a committee to assess the enhancement of infrastructure of NIFFT. (Annexure 'VII A'). The Institute has presented various aspects of the infrastructure and academic activities before the committee. The Institute has also submitted a report to the committee on the Infrastructure, academic activities and plan of the Institute for future development (Annexure 'VII B').

Placed for consideration.

Resolution: The board recorded the initiative of MHRD for inclusion of NIFFT in NITSER act with appreciation.

Item No. II-6 To report the status of different financial targets and achievements.

The Status of different financial targets and achievements is furnished at Annexure 'VIII'.

Placed for consideration.

Resolution: The board recorded the different financial targets.

Item No. II-7 To report the upgradation and placement of Dr. D. Roy under Career Advancement Scheme (CAS).

Minutes of the Scrutiny-cum-Evaluation Committee for the upgradation and placement under the Career Advancement Scheme (CAS) from Stage 2 to Stage 3 in respect of Dr D. Roy is furnished as Annexure 'IX'.

Placed for consideration


Resolution: The board recorded the minutes of the Scrutiny-cum-Evaluation Committee.

Item No. II-8 To report the implementation of the recommendation of VII CPC.

The Institute has implemented the recommendations of VII CPC for faculty as per MHRD Letter No. F.No. 15/4/217-TC dated 27.10.2017 and for staff members faculty as per MHRD Letter No. F.No. 15/4/217-TC (Vol.II) dated 29.12.2017. In the cases of faculty and officers who have joined the Institute after 01.01.2016 the fitment has been done at the initial level and further clarification has been sought from MHRD. " Ref. Annexure X".

Placed for consideration.

Resolution: The board advised the Institute to obtain the clarification from MHRD and to act accordingly.

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Item No. III-1 To consider the minutes of the 104th meeting of the Administrative and Finance Committee.

The minutes of the 104th meeting of the Administrative and Finance Committee held at Shastri Bhavan, New Delhi on May 23, 2018 is furnished as Annexure 'XI' (to be placed on the table).

Resolution: *The board approved the minute of 104th meeting of the Administrative and Finance Committee.*

Item No. III-2 To consider the minutes of the 35th meeting of the Academic Council.

The minutes of the 35th meeting of the Academic Council held at NIFFT on May 9, 2018 at 10.30 AM is furnished as Annexure 'XII'.

Placed for approval.

Resolution: *The Board approved the minutes of the Academic Council. In respect of starting new courses it is resolved that "Starting of fresh course is not allowed as it puts additional financial liability on MHRD"*

The Institute can however start the B. Tech course in Mechanical Engineering as discussed in the Board meeting.

Item No. IV Any other item(s) with the permission of the Chair,

Item No. IV-1 In view of the retirement of Professor S. B. Kumar on May 31, The Board May nominate Professor Binod Kumar, Professor of Materials and Metallurgical Engineering as the member of BoG.

Placed for consideration.

Resolution: *The Board approved the nomination of Professor Binod Kumar.*

Item No. IV-2 The BoG in its 102nd meeting, approved an amount of three lakh for organizing a National Conference. However, the expenditure incurred in organizing the conference is found to be about 4.00 lakh. Therefore, an additional amount of 1.00 lakh may be approved to meet the additional expenditure.

Placed for consideration.

Resolution: *The Board approved an amount of 1.00 lakh as additional expense for organizing the National Conference.*

The meeting ended at 2:00 PM with thanks to the Chair


(Member Secretary)